



27<sup>th</sup> October 2025

Dear Parents and Carers

Selby Primary School is looking forward to another great year of learning and teaching in 2026 and would like to advise you of our voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary

We want to thank you for all your support, including your financial contributions, fundraising activities, and volunteering of your time. This makes a huge difference to our school and the programs we can offer to our students.

This document provides families with details on how your financial contributions will be used for the school agenda. The ongoing support of our families ensures that our school can offer the best possible education and support for our students.

In preparation for 2026, School Council has reviewed and set the budget for curriculum and other contributions from families which will allow us to offer the following:

- classroom and specialist programs
- targeted support for students requiring additional assistance / extension
- enhanced digital learning opportunities
- maintenance and upgrade of our grounds and classrooms

Selby Primary School understands that some families may experience financial difficulty and offers a range of support options, including: [State Schools Relief \(SSR\)](#), the Camps, Sports and Excursions Fund (CSEF), and payment plans for Extra-Curricular Items and Activities. For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact me on

For further information on the Department's Parent Payments Policy please see a one-page overview attached or visit the <https://www2.education.vic.gov.au/pal/parent-payment/policy>

Yours sincerely,

Peggy Basset  
Principal

Michael Dunstan  
School Council President



## 2026 VOLUNTARY FINANCIAL CONTRIBUTIONS SCHEDULE

Curriculum Contributions – Items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> <li>Classroom consumables, materials &amp; equipment – student diary, paper, glue sticks, paint, pencils, pens, textas, highlighters, sharpeners, erasers, scissors, exercise books, scrap books, grid books, writing books, display books, craft supplies, sticky tape, laminating pouches</li> <li>Art – paint, crayons, canvas, glitter, coloured paper &amp; craft items</li> <li>Mathematics – workbooks, paper, calculators &amp; numeracy blocks</li> <li>English – workbooks, readers &amp; paper</li> <li>Physical Education – equipment, ribbons &amp; awards</li> <li>Japanese – pencils, glue sticks, exercise books, scrap books &amp; eraser</li> <li>Performing Arts – display books &amp; paper</li> <li>Kitchen classroom – cooking ingredients &amp; equipment</li> <li>Printing and photocopying of worksheets and learning materials</li> <li>ICT Devices – provision of devices from the shared classroom sets</li> <li>Online subscriptions – Seesaw, Essential Assessments, PAT, Decodable Readers &amp; Mappen</li> </ul>	\$280
Other Contributions – for non-curriculum items and activities	Amount
<ul style="list-style-type: none"> <li>Student wellbeing programme</li> <li>Parent communication</li> <li>First aid equipment</li> <li>School buildings &amp; grounds maintenance and improvements</li> </ul>	\$150
<b>Total Amount</b>	<b>\$430</b>

### Extra-Curricular Items and Activities – provided on a user-pays basis

Selby Primary School offers a range of optional activities that enhance and broaden the schooling experience of students which are above and beyond what the Department provides to deliver the curriculum. The cost of these extra-curricular items and activities are provided on a user pay basis and will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
Optional Extra-Curriculum Activities – school based & outside of school hours - <ul style="list-style-type: none"> <li>Prep Teddy Bears Picnic</li> <li>Year 1/2 Camp Day</li> <li>Year 3/4 Phillip Island Camp</li> <li>Year 5/6 Canberra Camp</li> <li>Excursions/Incursions</li> <li>Graduation</li> <li>Sporting events</li> </ul>	TBC



### **Financial Support for Families**

Selby Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund which provides payments for eligible students to attend camps, sports and excursions.
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact Nicky Tate on 03 9754 2675, or email [Selby.ps@education.vic.gov.au](mailto:Selby.ps@education.vic.gov.au)

### **Payment methods**

Payment can be made electronically via Compass or EFTPOS at the office. Alternatively, please contact the office for BPAY details. We would appreciate payment by Tuesday 31<sup>st</sup> March 2026.

### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW

### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.

### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories :

<b>Curriculum Contributions</b>	<b>Other Contributions</b>	<b>Extra-Curricular Items and Activities</b>
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.